



Canadian Research  
Knowledge Network

Réseau canadien  
de documentation  
pour la recherche

## CRKN Copyright Consultant – Request for Proposals

### Introduction

The Canadian Research Knowledge Network (CRKN) will be conducting a Rights Statement Pilot Project (The Project) to define user rights on a sample segment of CRKN digital heritage resources included in the Canadiana collections. Following a review and assessment of the pilot, the goal of The Project is to apply the resulting framework to CRKN's entire digital heritage collection.

The Canadiana collections, which include Canadiana and Héritage, contain over 60,000,000 pages of digital heritage content. As of January 1, 2019, the Canadiana collections are available at no charge to users. The removal of the paywall allows access for researchers, students, faculty, and all users in Canada and around the world. Indicating copyright and usage rights will allow for the content in the collections to be identifiable as open access, as well as clearly communicate to the user how the content may be used and shared.

CRKN is looking to engage with a copyright consultant throughout The Project.

### Scope of Work

- Propose a framework for determining rights of individual items within CRKN heritage collections
- Recommend updates to the *Terms of Use* for the Canadiana collection
- Review controlled rights statement vocabulary (e.g. Creative Commons, Rights Statements) and identify statements and licenses to be used for CRKN collections that reflect bilingualism and Indigenous rights and ways of knowing
- Develop a policy and process for clearing rights from third-party rights holders
- Develop a policy and process for take down requests

### Timeline

The Project is anticipated to begin in March 2020 and end in September 2020.

### Selection Criteria

CRKN is looking to engage an experienced Copyright Consultant with expertise in:

- Public Domain and Fair Dealing law, particularly in a heritage context
- Drafting *Terms of Use* for digital heritage content
- Creative Commons, Rights Statements and other licenses and statements used in the Canadian digital heritage context
- Developing policies to address copyright-related needs including third-party clearance and take down requests

## Submitting Your Proposal

To be considered for this opportunity, please submit a proposal that includes:

- A cover letter with a brief description of the Consultant's work experience and expertise as it relates to the opportunity
  - A list of key personnel who will be involved in the project and brief descriptions of their experience and expertise (e.g., a colleague brought on to support either French or English activities)
- A list of two references from organizations for which the Consultant has provided copyright consultation services
- A work plan that includes a timeline, description of activities, details on distribution of work among consultant and key personnel, and estimates of hours to be worked
- A schedule of costs

Please submit proposals, by email to Natalie MacDonald at [nmacdonald@crkn.ca](mailto:nmacdonald@crkn.ca) by March 27, 2020, at 5 pm E.T.